CATHEDRAL SCHOOL JOB DESCRIPTION

PHYSICAL EDUCATION AND HEALTH TEACHER/ATHLETIC COACH

The Cathedral School of St. John the Divine, a K-8 institution located on the Upper West Side of Manhattan, seeks a K-8 physical education and health teacher/athletic coach. The physical education and health teacher/athletic coach reports directly to the Head of the Upper School (grades 5-8).

Qualifications & Requirements

- A bachelor's degree or higher in education with a concentration in physical education/health and wellness.
- Teaching and coaching experience with children ages 5-14 years.

Teacher Responsibilities

- Plans and teaches developmentally appropriate lessons for physical education classes, kindergarten-eighth grade.
- Plans, prepares and delivers lesson plans that facilitate active learning to support and differentiate instruction for health and wellness classes, kindergarten-eighth grade.
- Provides a positive learning environment in which students are actively engaged and joyful.
- Coaches junior varsity and varsity athletic teams, before or after school hours.
- Utilizes an array of assessment methods and keeps organized records of assessment for physical education, health and wellness classes.
- Chaperones groups of students for athletic competitions off school grounds.

Student Support:

- Serves as an advisor for a small group of students with responsibilities including: advocating for students, communicating with parents about advisees’ progress, guiding advisees through daily school life.
- Attends regular guidance meetings with student support teams to discuss student concerns.
- Collaborates with the Learning Specialist and School Psychologist when appropriate to ensure students are being fully supported and challenged.

Teacher Collaboration:

- Collaborates and work cooperatively with other physical education teachers in a team teaching setting.
- Collaborates with the other subject teachers and the Learning Specialist to coordinate a clear scope and sequence from grade to grade in terms of both subject matter and skill development.
**Parent Communication:**
- Leads parent/teacher conferences twice yearly.
- Writes comments twice yearly for students.
- Is proactive and consistent in parent communication.

**Other responsibilities:**
- Attends Wednesday afternoon meetings.
- Participates in the life of the school and undertakes school duties as assigned, such as lunch duty, porch duty, and bus duty.
- Accompanies Upper School on overnight trip in the fall.
- Is available for other school events and activities as needed.

Please submit a cover letter and resume to Terry Pfeifer (tpfeifer@catheralnyc.org) No phone calls, please.

*The Cathedral School admits students and hires faculty and staff of any race, color, religion, gender, sexual orientation, and national or ethnic origin. It does not discriminate on the basis of race, color, religion, gender, sexual orientation, or national or ethnic origin in the administration of its educational policies, financial aid, and athletic or school-administered programs.*