Educational Technologist/Integrator Job Description
The Cathedral School is seeking a creative, organized, team player to serve as an Educational Technologist/Integrator. This 11-month position’s primary function is to provide support and guidance in technology curriculum development and integration, teacher training, and instructional program design to enhance the student experience. The Educational Technologist/Integrator will assist faculty members with growing their technical skills and expanding their understanding of how technology can enhance learning and impact each student’s future.

Essential Duties
- Guide and support teachers in developing and implementing engaging lessons and programs that support instruction through technology integration.
- Understand curriculum and instruction in classrooms and grow technology integration. Continue development and implementation of Digital Literacy Curriculum.
- Facilitate projects, trainings, and workshops, and professional development in school digital/electronic learning programs.
- Plan, deliver and evaluate lessons to students.
- Work with the Technology and STEAM teams and Librarian to design long and short-range planning of curriculum/technology integration.
- In collaboration with STEAM coordinator, inventory and maintain all Innovation Lab materials, tools and equipment, including hardware and software.
- Support typing instruction in third and fourth grades.
- Support summer STEAM camp.
- Collaborate with the technology team during the summer to test newly imaged hardware, new configurations, and upgrades.

Qualification Requirements
- Bachelor’s degree in education or a related field.
- Enjoy working with children and adults and desire to help others succeed.
- Excellent organizational skills, internal motivation, and the capacity to establish and manage multiple priorities within a complex and fast-paced environment.
- Strong interpersonal and communication skills.